

Writing Clearly: Grammar for Editing, 3E

by Janet Lane and Ellen Lange

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Unit 9

Pre-test: What do you already know?

See page 353 of *Writing Clearly, Third Edition* for answers to the Pre-test.

Practice What You Have Learned (pages 211–213)

Exercise 1 (page 211)

Answers will vary for some of the sentences. Possible answers follow.

- I* 1. My sister is an accountant, so she is very busy during tax time.
C 2. *Correct*
I 3. He did not want to go to chemistry laboratory, but he went anyway.
I 4. Although a car is expensive to maintain, I need one to commute to work. (OR: A car is expensive to maintain, but I need one to commute to work.)
I 5. Not only did Ann dislike the color of my dress but also she did not like its style.
C 6. *Correct*
C 7. *Correct*
I 8. I went to the bank, for I did not have any money.

Exercise 2 (page 211)

Answers will vary. Possible answers follow.

1. Last night I slept for eight hours; however, the night before I only slept four hours.
2. Something must be happening downtown, for I have seen two ambulances go there.
3. The classroom is cold today; moreover, it is dirty because it was not cleaned last night.
4. My neighbor always helps me rake leaves in the fall, and I help her shovel snow in the winter.

Exercise 3 (page 213)

Today's modern airport resembles a city in itself, for (*coordinating conjunction/gives a reason*) it offers many services to travelers. First, (*Transitional word/time relationship or order*) like all cities, it offers food. If you want to purchase something to eat quickly, coffee shops and (*coordinating conjunction/adds*

information) snack bars are everywhere, along with numerous fast-food restaurants usually around a food court. For just a quick energy booster, you can grab, for example, (transitional phrase/illustrates) your favorite candy bar, a bag of chips, or (coordinating conjunction/gives a choice or option) a package of nuts from one of the many small shops, which offer magazines, newspapers, books, gifts, and (coordinating conjunction/adds information) toiletries as well. In addition, (Transitional phrase/adds information) there is even a growing trend towards having gourmet restaurants in airports. Second, (Transitional word/time relationship or order) like any city, the modern airport offers entertainment. Most airports are wired so you can browse the Internet. Television areas still exist and (coordinating conjunction/adds information) people also can spend their time reading in seating areas. Moreover, (Transitional word/adds information) some airports now have art exhibits. Of course, you can always entertain yourself the old-fashioned way just by watching people. Third, (Transitional word/time relationship or order) many airports offer shopping. Some airports have outlets for major-brand stores or (coordinating conjunction/gives a choice or option) shops dedicated to selling an array of local products, such as smoked fish, maple syrup, or special cheeses. If you still run out of things to do, you can get a manicure, have a massage, charge your telephone, or (coordinating conjunction/gives a choice or option) rent a DVD. Keeping all these activities in mind, we can safely say, therefore, (transitional word/shows a result) that in modern airports, waiting for a flight no longer needs to be boring because an airport is often a city within a city.

Exercise 4 (page 213)

1. but
2. First of all
3. For instance / As an example
4. Moreover
5. second
6. As an example, / For instance
7. Therefore
8. However

Post-test: What Do You Know Now? (pages 214–215)

A (page 214)

- I 1. The shoes I ordered by mail did not fit, so I sent them back.
- C 2. *Correct*
- I 3. My mother takes language classes on Fridays and exercise classes on Mondays.
- I 4. My friends intended to vote yesterday; however, they forgot.
- I 5. Because she likes animals, my sister wants to have a pet.
- I 6. Thanksgiving is a holiday for visiting relatives. Also, it is a time for eating traditional food, for example, turkey and mashed potatoes and gravy.
- C 7. *Correct*

- I* 8. Mira likes her cousin Jennifer very much; therefore, she visits her as often as she can.
- I* 9. Many students like to take trips during vacations; however, that takes time and money.
- I* 10. The price of gas is high; therefore, I will not drive my car that much this month.

B (page 214)

1. Even though
2. in addition
3. However
4. for example
5. or
6. but also
7. In fact
8. In the future