

Writing Clearly: Grammar for Editing, 3E

by Janet Lane and Ellen Lange

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Answer Key

Unit 12

Pre-Test: What Do You Already Know?

See pages 353–354 of *Writing Clearly, Third Edition* for answers to the Pre-test.

Practice What You Have Learned (pages 264–266)

Exercise 1 (page 264)

1. When I read, I mark unfamiliar vocabulary, which I later look up in a dictionary.
2. This boy needs (OR These boys need) to sign up for the camping trip.
3. One of the best ways to practice your English is to join a conversation club.
4. Many cultures teach respect for the elderly.
5. I had three pieces of candy and some cake at the party.
6. My writing needs improvement, so I am going to work with a tutor.
7. My friends are renting a hundred-year-old house.
8. The professor is hiring students to analyze the data she collected.
9. You need to follow the instructions step by step to make your experiment come out as planned.
10. I had almost given up on finding my watch when it caught my eye from under a pillow.
11. My aunt has five children: two sons and three daughters.
12. My roommate has excellent computer skills.

Exercise 2 (page 264)

During the fall quarter, I was overwhelmed with many assignments. The most unexpected one was writing. Even though I knew that my two education classes required writing, the professors I had were especially fond of essay writing. Both of my education classes required a total of eight papers, each of which were four to six pages long; in addition, the final papers in both classes were 20-page research papers. Furthermore, both of my biochemistry classes required a total of eight lab write-ups and three essays. In sum, I had to write more than 20 papers last quarter, and those papers were a nightmare for me. Previously, I thought that only English classes would require a lot of writing, which is not one of my favorite activities. In fact, last

semester was the only time during my four years in college that I had to write so much. Thus, I lost much of my fear of writing. While I have learned that revision is time-consuming work, it has helped me improve my writing and my grades.

Exercise 3 (page 265)

Online shopping has become very popular in the United States, and sales have been growing annually, sometimes at twice the rate of retail store sales. With so many websites these days, online shopping has indeed become fast and convenient. For example, you can avoid the tedious work of filling out a mail order form by hand, a great frustration with a paper catalog. With online shopping, the website quickly does all the calculations, such as taxes and shipping. Without even setting foot in a store, you can buy a simple white blouse, a bouquet of flowers, or a whole set of patio furniture. However, you do not always save time with online shopping. If your order meets your satisfaction, you certainly have saved time. If not, it is time-consuming to repack your purchase and send it back to the company. To avoid this problem, you can find what you want in the store's online catalog. Then, you can go to the company's nearest store to make sure it is what you want. With this approach, you have the best of both worlds—online and in-store shopping.

Post-Test: What Do You Know Now? (pages 266–267)

A (page 266)

information	X	advice	X
assignment	assignments	violence	X
vocabulary	X	problem	problems
this	these	university	universities
child	children	woman	women

B (page 266)

It is a commonly known fact that dairy products, such as milk, yogurt, and cheese are rich sources of calcium, but how many people know that these food products are also loaded with protein? It is for this reason that dietitians recommend that people consume two to four servings of this food group each day. A glass of milk or a cup of yogurt has high-quality protein that is equivalent to an ounce of meat or cheese or one egg. These food items are certainly good for our health. Whenever possible, however, we should opt for low-fat dairy products.

C (page 267)

1. Our school accepted 800 transfer students for next year. (*no plural on adjectives*)
2. In the mountains, deer come to eat in people's yards. (*irregular plural*)
3. Three of the students finished the exam early. (*plural noun needed after "three of the"*)
4. Jane washed all of her clothing after the camping trip. (*uncountable noun*)
5. The weakened hurricane brought six inches of rain to Florida. (*plural noun needed after the number "six"*)

6. Would you like to borrow these books (OR this book) to read on your vacation?
(*demonstrative adjective has to agree with the noun*)
7. I have visited that museum many times. (*plural noun needed after “many”*)

D (page 267)

Answers will vary Possible answers follow.

1. Last night my printer ran out of paper.
2. Before the semester ends, Janine must write five papers for her history class.
3. It seems that the old adage is true: “Work expands to fill time.”
4. Currently an exhibit at the local museum is featuring the original works of Audubon, the famous painter of birds.